
PAREXEL

*Expertise
that makes the Difference™*

PAREXEL, a global CRO, assists clients in the worldwide pharmaceutical, biotechnology and medical device industries with the development and launch of their products in order to bring safe and effective treatments to the global marketplace for the patients who need them. Headquartered near Boston, Massachusetts, PAREXEL operates in 69 locations throughout 52 countries around the world, and has approximately 9,000 employees.

An Opportunity has arisen for:-

Manager or Associate Director, Medical Writing Services Asia

PAREXEL Medical Writing Services prepares high quality documents across the clinical phase of drug development. As well as clinical protocols and study reports, we also undertake more complex assignments such as clinical sections of CTD and NDA submissions, and pharmacovigilance documentation.

This position will be based in one of PAREXEL's offices in Asia. Responsibilities include: line management of the medical writing team in Asia; oversight of Medical Writing standalone projects, and Medical Writing input to full service projects; process improvement; mentoring and training as required; and input to business development activities. The role could be an opportunity for an experienced medical writer to gain experience of the challenges and rewards of a management level position within a highly successful Medical Writing department.

This is a permanent position.

Candidate Profile:

- Education: Bachelor's degree in Life Sciences/Health Related Sciences or equivalent
- Broad experience in management of complex regulatory medical writing projects
- Previous line management experience desirable, but not essential
- Skills: Excellent interpersonal, negotiating, verbal and written communication skills; Professional attitude; Client focused approach to work; Able to work both independently and as part of the team; Ability to manage and prioritize multiple and varied tasks with enthusiasm and attention to detail; Leadership skills that include the ability to gain trust and confidence with a variety of clients as well as within the company; Demonstrated understanding of clinical research, the drug development process, and applicable regulatory guidelines; Strong word processing skills.

Please send your CV to evelyn.koh@parexel.com or call Evelyn Koh on +886 2 27271100 ext. 1317, or Julia Cooper on +44 1895 614403, to arrange a confidential discussion about this role.